

LEPC MEETING
MINUTES FOR July 1, 2020
Virtual Meeting Via Zoom

Meeting Called to order by Brian Rutledge at 2pm

Introductions of New Members and Guests: Debbie Ketchum

Presentations: N/A

Previous meeting minutes were emailed by the LEPC Admin. Is there a motion to accept as presented?

- Lisa Elliott made the motion to accept the January LEPC meeting minutes
- Kristen 2nd the motion.
- Motion passed.

Committee Reports:

Executive: Recommendations from the Executive Board.

- Paula Cope will be retiring from the County Health Department at the end of July and an application for her replacement has been submitted for Debbie Ketchum. It is recommended by the Executive Committee to accept Debbie as a voting member in the Health category for the LEPC.
- Deanna made the motion to accept Debbie's nomination to the LEPC
- Raymond 2nd the motion to accept. Motion passed.

Finance Reports were given and read by Lisa Elliott

- **As of June 30th, 2020**
- **T-55 account \$1,671.85, Y-34 (Y-35) account \$29,197.20**

Motion to Pass the Finance Report:

- Peggy made the motion to accept the finance report
- Deanna 2nd the motion, Motion passed

Membership/ Public Relations.

Debbie Ketchum is replacing Paula Cope

Planning: LEPC/SERC grant application was due on 2/1/2020. It has been submitted. **Hazard Analysis & Commodity flow studies** HMEP grants opened. We did not apply for this grant due to the COVID restrictions.

2020 Planning: LEPC/SERC grant application was due on 2/1/2020. It has been submitted. **Hazard Analysis & Commodity flow studies** HMEP grants opened. We did not apply for this grant due to the COVID restrictions.

2020 Exercise/Training:

Physical in-person exercises and trainings were Cancelled due to COVID restrictions. Fire Departments were sent 2 virtual trainings that their departments can do online.

2021 Exercise: Norfolk Southern RR has contacted EMA regarding another TTX exercise in Columbiana County. This would be similar to the one held last spring. In the upcoming exercise we would plan to include all the Fire departments in the southern part of Columbiana County. We may be able to use this as our last required exercise in this 4-year cycle. The remaining portions that we need to complete are: Emergency Public Information, Shelter Management, Emergency Medical Services, Hospital Services.

*** Update: NS has cancelled all trainings through July due to COVID restrictions. They plan to reevaluate in August whether or not to resume an in-person training. If they are not going to resume their in-person trainings, we may need to do something else on our own.

SERC: The Committee met June 10, 2020. Discussions included a path forward on annual exercises. At this point, we are able to cancel the exercises for 2020 without receiving a penalty, due to COVID.

Michelle advised that if we so chose to try to get our training in this year, we could have an extension until December 31st, but if we chose to waive the 2020 year completely, we have that option without penalty or punishment.

Peggy recommended that we take advantage of waiving the 2020 year and pass on the extension since we don't know what the end of the year is going to look like. We are planning on meeting the last 4 requirements that we need to meet (out of 13) in 2021.

- Ginger made the motion to take advantage of waiving the 2020 year and then meeting the last 4 requirements that we need to meet in our 4th year, which starts today and ends on June 30, 2021.
- Lisa 2nd the motion.
- Motion Passed.

Enforcement and Compliance: Brian

Visits of facilities and businesses were planned for 2020, but with the COVID restrictions they have not been possible. They are postponed until further notice.

Information Coordinators Report: Brian

Tier 2 Reports: There have been 92 reports turned in with 6 new facility reports. (4 new well sites, 2 new companies, and 2 name changes). Some of the reports are not turned in yet due to COVID restrictions for businesses. COVID is making this a slow process this year.

Brian is going through last year's report list and is reaching out to those who have not submitted their reports yet.

Hazard Analysis: Brian is working on updating this.

Emergency Coordinator Reports: Peggy

We currently have 4 spill reports.

- 4/11: Highlandtown had a residential home fuel spill
- 4/28: MVA, fluid spill
- 5/17: WestPoint area: underground private petroleum spill.
- 6/30: Salem area: 3 transformers fell with waterway impact.

Reports from State Offices: OEPA, OEMA, ODNR

No reports given

Old Business:

None

New Business:

None

Good to the Order:

None

Adjournment:

- Lisa Elliott made the motion to adjourn the meeting
- Raymond 2nd the motion
- Motion passed.

Members Present: Peggy Clark, Brian Rutledge, Lisa Elliott, Kelli Hephner, Bill Jones, Tim Weigle, Debbie Ketchum, Ginger Grilli, Kristen Gallagher, Deanna Danner, Raymond Wayne, Michelle Sowers

Members Excused: Dick Wilson, Chuck Kooser, Debra Moore, Michael Gordon, JoAnn Gilbert, Paula Cope, Glen Gallech

Members Absent: Allen Cottrill, Bart Ray, Don Kemp, Jeremiah Cole, Larry Antonelli, Scott Fairhurst, Jeff Zimmerman, Elmer Donnaley, Shannon Rambo, John Olnich, Bob Zehentbauer, Tim Gladis, Adam Teschke, Brett Todd, Charles Gibson, Chris Pherson, Chris Thaler, Deborah Hill, Don Waldron, Donna VanDeman, Jason Glista, Joshua Baker, Joshua Schiering, Kristy Seachrist, Les Schell, Mike Gordon, Mike Halleck, Richard McClellan, Rudy Sacchet, Scott King, Tom Farley, Tracey Kraft, W.Fred Romeo, Wade Balser