

**COLUMBIANA COUNTY 911
EMERGENCY SERVICE COMMITTEE MEETING
August 6, 2020, 2020
1:00 – 2:00 P.M. (via ZOOM)**

Those in attendance: Brian Rutledge, Rudy Sacchet, John Lane, Tim Weigle, Jt. Panezott, Peggy Clark, Jim Brown, Brian Moore, Jeremiah Cole, Tom Giambroni, Dave Casto

Due to the nature of the meeting being held virtually the meeting was called to order by 911 Coordinator Brian Rutledge followed by the Pledge of Allegiance.

Minutes distributed from previous meeting with no additions or corrections
Motion to except minutes by P. Clark 2nd by JT all in favor

Brian reviewed the Wireline and Wireless 911 Fund balances to date. (See attached agenda)

Rudy made motion to accept, Jeremiah 2nd all in favor

The RFP continues to be pushed along as the coronavirus has slowed everything down. The topic of universal fees for wireless and the state NG911 project continues. The state still has not announced the vendor for the project.

The MARC's radios have been purchased and distributed to the PSAP's-reminder that these are back ups in the event the phone system was to go down. Brian would like to set up a monthly testing process so that they are checked at least once a month. He will reach out in the coming weeks to have that done. The radios were purchased through 911 and the fees associated with them will be covered by the 911 Funds. Chief Jim Brown from EPPD thanked the committee for purchasing the radios and it is a much-needed asset in the event the phone system should go out.

The 6 pilot counties held a meeting last week with Comtech as a kick-off for the Text-911. Comtech is currently installing the circuits at the SOC that will connect directly to the Text Control Center (TCC) and mobile position location (MPL) as well. With the TCC and MPL being handled directly by Comtech it will be more streamlined and a direct connection as apposed to being routed through multiple channels. The current plan is to be ready to go live sometime in the 4th quarter of this year however, with the COVID situation it is adding delays to everyone's projects.

Regarding COVID response- the EMD guide cards have been updated several times and we continue to stay on top of that ever-changing language. The EMA office continues to work with first responders to make sure they are good on PPE supplies and are aware of any suppliers that have supplies available. Brian continues to get updated lists regularly from the Health Dept. of positive cases in the county to be entered into CAD. The lists do not come daily like they had been early on but do arrive several times a week. Chief Jim Brown inquired about the email that was sent out last week from the CCHD regarding the positive cases and using LEADS to get the information regarding a possible positive address hit. It was discussed among the committee that the current plan in place of having the names entered into the CAD system is working fine. Brian told the committee that he also received the email and was not sure if it was before or after the PSAP chiefs did but was not sure of the nature behind it. Commissioner Weigle noted that he was aware of one occasion that a situation occurred at an address that was flagged as a

possible positive location and an issue resulted from it. Brian received a phone call the following Monday from Jamie Elenz with the CCHD regarding the situation that occurred and she stated the names are only supposed to be in the system for 30 days and at that time Brian was putting them in for 6 weeks. Brian does not recall any set amount of time for those cases to be removed and in the email from CCHD it references Dr. Acton's orders and they are until the person no longer tests positive or the State of Emergency has ended. Brian has made sure that following this discussion with Jamie all cases are removed from the system at 30 days. Brian advised that he would continue to put the names into the CAD system when he receives them and when they stop receiving them or are advised that they will stop he will make everyone aware of it. Brian also noted that during yesterdays (8/5) countywide partners call that is held weekly he was advised from the CCHD of a rise at some nursing facilities. These locations had not yet reached the positive list yet because of different reasons-labs, ODH etc. Brian thanked the HD for the heads up and reached out to the impacted first responders directly. JT also stated that following the email from CCHD he checked with his dispatchers to make sure all names had been removed that they may have put into the system from the Salem HD.

Brian is trying to get the training wrapped up for the 3 dispatchers that were recently hired. It has been a challenge with the pandemic for several reasons and hopes to have this done soon. They are working with Rudy to get the A&P portion done on 8/18. Most of the dispatchers recertified last year with just a handful needing done in November. Brian will be reaching out to those that will need to recertify by the end of August.

Brian submitted the Support and Compliance to the State for the 5 PSAP's. There was an issue when the files were combined into a Zip file and they only copied one tab. Brian resubmitted the statistics that appeared to be missing from those tabs. Brian thanked the PSAP chiefs for working with him to gather all the necessary information required for the S&C reports.

Following the first round of the Federal NG911 Grant the state advised they had money left over for a second round. Literally at the last minute it was decided to submit a grant request for the second round for a possible backup PSAP location at the EMA in the event a PSAP had to close. This project was approved by the State and Brian has been trying to put the pieces in place to make this happen. As noted, it was a last-minute idea so it had to be acted on before the deadline. Brian requested to make this project official it needed a motion.... Rudy made a motion that the committee move along with this project and JT 2nd. All in favor. Peggy noted that we could move ahead with the project and always just decline the grant if we decide it is not in the best interest of the county at this time. The committee discussed that as in the past there is a communications issue that will need to be dealt with since everyone's on different frequencies in the county. Brian will continue putting the project together and have more information coming at the next meeting in November. This will be a multi-step project with the NG911 portion coming first and progress as additional items are added. The 2nd round is just like the 1st with it being a 60/40 match for the grant. The grant will only cover the NG portion of the project and it was quoted by Comtech to be around \$74,000 with the grant covering \$44,000 of that.

Commissioner Weigle noted that Brian and Dep. Hartley Malone are taking the county drone next Monday to Beaver Creek State Park to work with Calcutta Fire Dept. on some search and rescue training.

The next meeting is scheduled for November 5, 2020 @ 1pm at the EMA office. (pending COVID restrictions)

Motion to adjourn by Jt, 2nd by Peggy, all in favor

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