

## **Columbiana County LEPC Meeting Minutes**

For Wed., January 20, 2021 at 2:00pm (meeting via ZOOM)

### **Meeting was called to order by Peggy Clark at 14:07**

#### **Introduction of New Members & Guests**

Hannah Sutton to replace Paula Cope from the Health Department. \*Public health and emergency preparedness.

#### **Presentations by: Peggy Clark- County Mitigation Plan review**

Plan was addressed and all parts approved by the Mitigation Plan team.

- **Mitigation Team Members present at meeting:** Brian Rutledge, Peggy Clark, Troy Graft, Hannah Sutton, Penny Traina, Raymond Wayne and Deanna Danner.

#### **Previous meeting minutes were emailed by the LEPC Admin. Is there a motion to accept as presented?**

Motion to approve previous meeting minutes by Kristin Gallagher. 2<sup>nd</sup> by Raymond Wayne.

Minutes were approved and accepted as presented.

#### **Committee Reports**

**Executive** – We will be discussing in this meeting everything we talked about at the Executive Board Meeting.

#### **Finance report was written and read by Lisa Elliott**

Y-34 LEPC: Balances as of September 30, 2020:

- Y-34 LEPC & Y-35 LEPC SERC/HMEP Training-\$45745.32

October 1<sup>st</sup> thru December 31<sup>th</sup>, 2020

- Expenses: October - \$2022.99 (Payroll, PERS and Medicare and Brian Rutledge reimbursement for Zoom account-split with the EMA)
  - November - \$1360.54 (Payroll, PERS and Medicare)
  - December - \$1365.71 (Payroll, PERS and Medicare)
- Total Expense: \$4749.24

Balance as of December 31, 2020

- Y-34 LEPC & Y-35 LEPC SERC/HMEP Training- \$40996.08
- T-55 LEPC Auxiliary Expense Fund- \$1671.85.

Motion to approve the financial report was made by Virginia Grilli. 2<sup>nd</sup> by Debra Moore. Financial Report was approved and accepted as presented.

2021 LEPC grant application was due 2/1/21. Ours has been completed and submitted.

**Membership/Public Relations** – New members. Hannah Sutton. She will be filling a slot in the Health Spot for the LEPC.

Bart Ray has retired from OEMA, but we will not be filling his slot at this time.

Tim Gladis has retired from Columbiana PD. Peggy and Brian discussed talking to interim CPD Chief Chris Dailey about filling the spot. Ginger asked if there was anyone who was more qualified in emergency preparedness.

Melissa Papini has also left her position at the American Red Cross and has been removed from the Committee.

**Planning** –Emergency Response Plan update.

The ERP update was completed and submitted 10/20 and was approved by the SERC at their 12/20 meeting.

- FY 2021 Exercise Plan

**Exercise / Training** –

All in person trainings are on hold due to COVID restrictions.

A tabletop exercise was completed 10/2/2020. FY2021 will also be a TTX exercise. We will re-evaluate to see if this will also need to be a virtual TTX.

Peggy has inquired with the State Fire Academy concerning any virtual awareness trainings. They are willing to do a Hazmat Awareness Training for us. We just need to let them know if we are interested and what date.

Also, OEMA is sponsoring many virtual trainings, including ICS 300 and 400.

HB 412- Allows a committee to forgo their annual exercise requirement for public health or safety reasons.

Railroad training- No in person training 2020. Re-evaluate in 2021

**Enforcement & Compliance** – Compliance report was due to SERC 10/1/2020. It was completed and submitted on time.

**Information Coordinators report** – Brian Rutledge–

Tier 2 reports: There are 6 reports in already and things seem to be going more smoothly since last year. Cameo software has been updated and is now more user friendly.

Hazard Analysis: Submitted in October 2020. Digital maps have been updated. -

Facility inspections: On hold due to Covid. Brian has contacted local fire chiefs and advised them if they are going to do an inspection, we will go with them if they want us to. Also, if they have done an inspection on their own and wish to submit a report, we will put it in our files.

**Emergency Coordinator report** – spill reports

2 Spills in Nov:

- A) Transformer,
- B) Questionable illegal dumping – possible septic

3 Spills in Dec:

- A) Heating Oil, gas station to creek
- B) Diesel Fuel, overturned excavator
- C) Home Heating Fuel, basement with dirt floor and no drain.

0 Spills in Jan so far

**Reports from State Offices, OEPA/OEMA/ODNR** -None

**Old Business** – None

**New Business** – None

**Good of the order-**

Dave Linkimer wished to congratulate the team for their exercise in November.

**Adjournment**

Motion to adjourn was made by Virginia Grilli. 2<sup>nd</sup> by Kristin Gallagher

**Next meeting – 4/7/21**

**Minutes taken by: Kelli Hephner, CCLEPC Secretary**

**Members Present:** Debra Moore, Tim Weigle, Peggy Clark, Brian Rutledge, Lisa Elliott, Virginia Grilli, Kelli Hephner, Raymond Wayne, Dave Linkimer, Charles Kooser, Dick Wilson, Kristin Gallagher, Deanna Danner, Hannah Sutton

**Members Excused:** JoAnn Bobby Gilbert, Rudy Sacchet

**Members Absent:** Don Kemp, Maryalice Surgenavic, Allen Cottrill, Don Waldron Larry Antonelli, Wade Baiser, Kurt Kollar, Scott Fairhurst, Donna VanDeman, Les Schell, Mike Gordon, Robert Gropp, Glen Gallech, Jeremiah Cole, John Glista, Brett Todd, Tom Farley, William Jones, Julie Vincent, Tracy Kraft, Adam Teschke, Kristy Seachrist, Chris Thaler