

**Columbiana County LEPC Meeting Minutes
For Wednesday, 4/7/21 at 2:00pm (meeting via ZOOM)**

The meeting was called to order by: Peggy Clark at 14:01

Introduction of New Members & Guests – No new members or guests

Presentations by: None

Previous meeting minutes were emailed by the LEPC Admin.

Motion to approve by: Debra Moore. 2nd by Don Kemp. Minutes stand as issued.

Committee Reports

Executive –Recommendations from the Executive Bd. (None)

Finance Financial Report: given by Lisa Elliott

Y-34 LEPC:

Balances as of December 30, 2020:

Y-34 LEPC & Y-35 LEPC SERC/HMEP Training-\$40996.08

January 1st thru March 31th, 2021

Expenses: January - \$1369.53 (Payroll, PERS and Medicare)

February - \$1453.08 (Payroll, PERS and Medicare)

March - \$1369.96 (Payroll, PERS and Medicare)

Total Expense: \$4192.57

Balance as of March 31, 2021

Y-34 LEPC & Y-35 LEPC SERC/HMEP Training- \$36803.51

T-55 LEPC Auxiliary Expense Fund- \$1671.85.

Membership/Public Relations – Renewal applications will be emailed to committee members in the upcoming week. Final committee membership will need to be approved by the County Commissioners and submitted to SERC prior to their August meeting.

Peggy and Lisa have been going through the membership lists and making sure that we have the appropriate members per categories. We need members in Transportation, Facilities & Law Enforcement to be on our LEPC board.

Planning –Emergency Response Plan update. The ERP update was completed and submitted 10/20 and was approved by the SERC at their 12/20 meeting.

Exercise / Training –A tabletop exercise was completed 10/2/2020. FY2021 will also be a TTX exercise, currently scheduled for 6/22/21. This will be year 4 for our cycle and will work to meet all requirements that are left over. Will decide as date approaches whether in person or virtual.

OEMA is sponsoring many virtual trainings including ICS 300 and 400. Peggy has inquired about a virtual Hazmat Awareness training for 2021. The fire academy indicates class can be virtual, but students would need to travel to their office to test. That would be a problem for many of our volunteers. Peggy is exploring other options for in person, local training and will present this to the Fire Chiefs Meeting in May.

CAMEO: Brian Rutledge- EPA software program used to help plan and respond to chemical incidents/ accidents / training purposes. Tier 2 reports turned in digitally can be uploaded to electronically to CAMEO.

Brian is currently going to a training to learn how to better learn how to use this program. This will also help with the School Safety Plans that Peggy works on.

Railroad training- Norfolk Southern RR has contacted EMA regarding another TTX exercise in Columbiana County. This would be similar to the one held last spring. All in person training for 2020 has been suspended. They will re-evaluate in July of 2021. Several online trainings available on the TRANSCAER website.

Chlorine Training-Shared EPA sponsored Chlorine Training with water treatment plant operators 2 sessions 4/29 & 7/27 webinars

Enforcement & Compliance – Compliance report was due to SERC 10/1/2020. It was completed and submitted on time.

Water Treatment Plants are now required to have Contingency plans, reach out to the EMA, and must do 10 TTX within a 5-year plan.

Information Coordinators report – Brian Rutledge– attending CAMEO class

Tier 2 Reports: Brian Rutledge

- 92 reports have been submitted and 2 are still outstanding. They were due in the beginning of March, can be submitted by March 31 without penalty. Brian reached out to the last 2

Hazard Analysis - Facility inspections on hold

Emergency Coordinator report – spill reports None.

Reports from State Offices, OEPA/OEMA/ODNR None

Old Business – None

New Business – Hannah Sutton, Debra Moore

Vaccination Clinics: All 1st dose clinics at the Fairgrounds have been completed. The 2nd dose vaccines are finishing up there. The health dept will be doing vaccines

at their office, by appointment only. There are currently 25 locations to get vaccines in our county.

Good of the order. None

Adjournment

Next meeting – 7/7/21

Motion to Adjourn: Lisa Elliott. 2nd Don Kemp. Meeting Adjourned

Members Present: Hannah Sutton, Richard Wilson, Brian Rutledge, Lisa Elliott, Kelli Hephner, Debra Moore, Peggy Clark, Don Kemp, Tim Weigle, Butch Donnalley, Rudy Sacchet, Raymond Wayne, Scott Fairhurst, Kristen Gallagher, Michelle Sowers, Chuck McCandless

Members Excused: Dave Linkimer, Larry Antonelli, JoAnn Gilbert