

LEPC Executive Committee Meeting
Minutes for 7/7/21

Members attending:

1. Brian Rutledge
2. Debra Moore
3. Lisa Elliott
4. Kelli Hephner

Meeting opened by Brian Rutledge @ 13:25

LEPC Financial Report- July 7, 2021, as emailed by Lisa Elliott

Y-34 (Y-35) LEPC:

Balances as of March 31, 2020:

Y-34 LEPC & Y-35 LEPC SERC/HMEP Training-\$36803.51

April 1st thru June 30th, 2021

Expenses: April Y-34- \$1,972.24 (Payroll, PERS and Medicare)

Y-35- \$400.00 (CAMEO Suite Training – Brian Rutledge)

\$2,372.24

May - \$1,381.89 (Payroll, PERS and Medicare)

June - \$1,387.52 (Payroll, PERS and Medicare)

Total Expense: \$5,141.65

Balance as of June 30, 2021

Y-34 LEPC & Y-35 LEPC SERC/HMEP Training- \$3,1661.86

T-55 LEPC Auxiliary Expense Fund as of March 31, 2021-\$1,671.85.

Expense: June – LEPC Tabletop (Lunch) \$200.00

Lisa Elliott Reimbursed

Balance as of June 30, 2021-\$1,471.85.

SERC – New EEM with a few updates and the beginning of a new exercise cycle.

Did tabletop exercise June 22, 2021. More under exercise heading.

2021 Planning

ERP- (emergency response plan) Peggy will be starting annual review and submit finding to SERC by October deadline. We may be able to submit this without any changes.

2021 Exercise

Completed the FY21 TTX which finishes off the 4-year cycle. We received Excellent reviews from evaluators and Ohio EMA. This finished up the 3 goals that we needed to meet: Shelter Management, EMS, Hospital services.

This will be sent to SERC for approval at their next quarterly meeting.

Office update

Next items due: Fiscal report, end of July.

Currently getting auditor signature then ready to submit.

Membership documents: we will have 3 non-responses still due.

Will go to Commissioner Weigle for signature, then to SERC.

New Business

We will have Southfield Energy presenting at the full committee meeting. This meeting was conducted in person with an option virtually via Zoom.

There are still some folks who need to attend meetings via zoom due to company regulations and personal needs. At this point, people who are attending LEPC meetings via zoom will be unable to vote, as per Commissioner Waggle.

Training Update

LEPC will be sponsoring a Hazmat Awareness class on Saturday, August 28, 2021. LEPC grant will cover the cost of the training and lunch for attendees.

Membership – LEPC membership applications sent out. Just a few not back yet.

Other items of discussion for the Executive Board- N/A

Motion to adjourn: Lisa

2nd: Debra

Motion passed

Exec Bd. minutes taken by: Kelli Hephner, LEPC Secretary

DRAFT