

**LEPC Executive Committee Meeting
Notes for 1/5/22**

Members attending:

1. Debra Moore
2. Lisa Elliott
3. Chief Cole
4. Brian Rutledge
5. Dick Wilson
6. Peggy Clark

Review finances to date

LEPC Financial Report- January 5, 2022

Y-34 (Y-35) LEPC:

Balances as of September 30, 2021: Y-34 LEPC & Y-35 LEPC SERC/HMEP Training- \$48735.77

October 1st thru December 31st, 2021

Expenses: October Y-34- \$2017.52 (Payroll, PERS and Medicare)

Y-35 \$35.94 (Discount Drug Mart)

\$2053.46

November- \$1401.42 (Payroll, PERS and Medicare)

December- \$1406.10

Total Expense: \$4860.98

Balance as of December 30^{1st}, 2021- Y-34 LEPC & Y-35
LEPC SERC/HMEP Training- \$43874.79

SERC -. New EEM with a few updates and the beginning of a new exercise cycle. Cycle starts over now.

2021 Planning- ERP- Emergency Response Plan update. ERP was approved by Ohio EMA at the last SERC meeting.

2021 Exercise This is the beginning of our 4-year cycle for exercises. We will need to perform a full scale and a functional exercise, the other 2 can be TTX. Does the group have any recommendations? There is an option to request an exemption.

Options:

- Cryogenics Gas Field in Kensington
- Southfield Energy Plant, must be transportation related
- Pipeline Company

- OSP, ST RT 172 has had a lot of accidents and roll overs

Will more than likely have to do a TTX first, due to Covid. Then hopefully do a full scale on the 2nd exercise.

We have until June 30 to get this 1st TTX done.

We can also ask for an exemption, due to Covid. This is another option. The deadline for an exemption letter would be early April. Our next meeting will be April 7th... Peggy feels that if we decide that we need to do an exemption due to Covid, we can decide at that meeting whether to move forward or to go the exemption route.

Brian suggested that we could work on an idea of a project, then at least have it on file, no matter which option we decided.

Dick will work on "cast of characters" and possible ideas/ plans for the OSP, 172 projects.

Office update Will need to start working on the LEPC grant, usually due in February. Facility reports will start to be received February and March, with deadline of 3/31.

Grant Request has been started. Application has been finished on Peggy's end. Brian is almost done with his portion too. We are going to request \$27,000

Brian: Tier 2 reports should start to come in Feb-March, and will then need to be updated to the Cameo Data Manager for reporting.

New Business None

Training Update None

- We are willing to offer another Awareness and Operations training for individuals who need it. We are looking at the August/September time frame.
- Pipeline Safety Training will be on February 9th at Timberlines, unless it is cancelled due to Covid.

Membership – We will need a new member to approve for the transportation category.

- Jeremiah Cole will contact Brent Rose to see if he is interested
- Kim Jackson- Said she was going to send a form in, but it needs to be double checked for the First Aid portion.

Other items of discussion for the Executive Board None

Exec Bd. minutes taken by: *Kelli Hephner, CCLERC Secretary*

DRAFT