

LEPC Executive Committee Meeting Agenda for October 7, 2020

For Wed., October 7, 2020 at 1:15pm (meeting via ZOOM)

Members attending:

1. Brian Rutledge
2. Richard Wilson
3. Debra Moore
4. Lisa Elliott
5. Peggy Clark

Members Absent: Chuck Koozer

LEPC Financial Report – (as emailed by Lisa Elliott)

Y-34 LEPC: Balances as of June 30, 2020

- Y-34 LEPC & Y-35 LEPC SERC/HMEP Training: \$29,197.20

June 30th thru September 30th, 2020

- Expenses:
 - July: \$1,356.65 (Payroll, PERS and Medicare)
 - Aug.: \$1,422.69 (Payroll, PERS and Medicare)
 - Sept.: \$1,360.54 (Payroll, PERS and Medicare)
- Total Expenses: \$4,156.10

SERC Grant Payment: \$20,708.00

Balance as of September 30, 2020:

- Y-34 LEPC && LEPC SERC/HMEP Training: \$45,745.32
- T-55 LEPC Auxiliary Expense Fund: \$1,671.85

The only expenses this year has been for Salary

SERC – Committee meeting today. Will have an update at the next meeting.

2020 Planning- LEPC/SERC grant application was due on 2/1/2020. It has been submitted.

ERP-Rewrite completed. Draft has been reviewed by OEMA Liaison. Copy was provided today to all members via email.

Hazard Analysis & Commodity flow studies HMEP grant opened. Did not apply due to COVID restrictions. Brian is in the process of rewriting this plan.

2020 Exercise Initially was cancelled. Conflicting information concerning exercise began to be communicated after 7/1/2020 CC LEPC meeting. Peggy reached out to executive board and decision was made to proceed with scaled down Virtual TTX. This was completed on 10/2/2020 and is on the SERC schedule for concurrence at the 12/2020 meeting

Participants

Peggy Clark-EMA/LEPC, Lisa Elliott-PIO, Don Kemp-Communications, Chief Cole-Fire, Chief Jones-Hazmat, Brian Rutledge-Evaluator-Controller, Bart Ray-Evaluator-Controller, Michelle Sowers-Ohio EMA Liaison

Criteria/Objectives Evaluated

1. Notification of Response/Support Agencies
2. Incident Assessment

6. Communication

9. Emergency Public Information

Debra wanted to commend the participants for handling the situation quickly and effectively.

2021 Exercise Norfolk Southern RR has contacted EMA regarding another TTX exercise in Columbiana County. This would be similar to the one held last spring. All in person training for 2020 has been suspended. They will re-evaluate in 2021. We will proceed with a planned VTTX/TTX to meet the FY21 requirement. We aren't going to count on this happening for a while, so we will go ahead and plan on the original plan that we had for April of 2020 to do next spring.

If NFS determines that we can do a training with them, we may just have 2 exercises in 2021.

Office update: All reports and planning on schedule. Compliance report was due 10/1/2020 and has been submitted. Peggy has completed the update to the Emergency Response Plan. Brian is working on the facility list update. It is due to be completed and submitted by 10/16/2020.

New Business This meeting was conducted virtually via Zoom

Training Update All in person trainings are on hold due to COVID restrictions.

Membership –

Paula Cope will be retiring from the County Health. We had received an application for her replacement Debbie Ketchum in July to become a voting member in Health category... Peggy was informed a few days ago that Debbie Ketchum is not with the county health dept. They will be meeting on the 21st and will recommend someone from the Health Dept to replace Paula Cope after their meeting.

Other items of discussion for the Executive Board - NA

Exec board minutes taken by: Kelli Hephner, LEPC Secretary